



MICE-NOTE-GEN-352
9 August 2011

Policy for public presentation of MICE results

This policy is a necessary modification of MICE note 95 of 2005, to account for the fact that the experiment is now commissioning and taking data. It was prepared by the executive board and approved at the collaboration board on in July 2011. It applies to posters, presentations and articles to be submitted at conferences and workshops, as well as publications.

Information given outside of MICE in talks, posters or articles must be endorsed by the MICE collaboration. Therefore the material should be based on well-established facts shown and presented for approval at a well-advertised collaboration meeting. MICE results are presented at conferences on behalf of the MICE collaboration and should refer to the MICE web site where authorship can be found.

Results of data analysis must be reproducible and cross-checked within MICE and thus be obtained using the MICE common software.

The following information must remain internal :

- Proposals for MICE changes before they have been approved or rejected in the collaboration*
- Results of ongoing analysis that have not been explicitly announced and approved in a plenary MICE collaboration meeting after discussions in the analysis meeting.*
- Information on the MICE apparatus or experiment that is of controversial nature should remain internal until it has been discussed in the collaboration with the aim of reaching a consensus viewpoint before being released.*

Preliminary results

Before a result has been published it is considered **preliminary**. It should be presented as such in any slides or conference proceedings.

In order to avoid the confusion generated by multiplication of different results for the same measurement on a given data set, the collaboration will limit itself to **only one preliminary version** of any result before final publication. Preliminary results should be backed-up by a MICE note before being released.

Approval process

Material which is new but considered of interest for a conference or workshop or other meeting should be shown at a collaboration meeting (or exceptionally at a video conference) more than two weeks before presentation, so as to allow a second iteration if needed, and announced as requesting blessing from the collaboration. It must be backed up by a draft MICE note.

For collaboration meetings a special plenary session will be organized for such presentations.

As appropriate, the approval will be granted by the Executive Board after the presentation. The corresponding MICE note will be issued, and the associated documents (figures, photographs, transparencies etc.) will be posted on the MICE web site*), in an appropriate format, so that they are available to other members of the collaboration.

*) MICE speakers bureau link from the MICE web site.